



## *Public Administration Associates, LLC*

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### Position Announcement

#### **Town Administrator-Treasurer**

#### **Linn, WI (Population 2,450 Seasonal 6,000)**

Located 65 miles northwest of Chicago and 45 minutes southwest of Milwaukee, the Town of Linn is seeking its first town administrator who will also serve as its statutory treasurer. Within its borders lie the north and south shores of Geneva Lake, long considered one of the most beautiful lakes in Wisconsin and the Midwest. The town is characterized by high quality residential development adjacent to very productive farm land and scattered woodlots. The Town population more than doubles during the summer months as it has a considerable population of seasonal property owners. Linn is very focused on preserving its small town atmosphere, reasonable property taxes and high quality of life. Anticipated salary range \$70-\$85K plus benefits, DOQ. Town Chair and Four Town Board Members elected on a non-partisan basis. \$3.8M total annual budget, 42 FT and PT employees. Future emphasis on capital improvement planning and execution, sound financial management and high quality development and redevelopment opportunities.

Require Bachelor's degree in public or business administration, accounting or related field; prefer Master's Degree with progressively responsible municipal administrative and leadership experience. Residency is encouraged. Desire a strong background in budget development/government finance; governmental accounting; human resources; information technology/social media; capital improvement planning and a verifiable record of organizational accomplishments in past employment. The successful candidate will demonstrate a high level of integrity; a strong customer service orientation; be an innovative and visionary outside the box thinker and possess a collaborative style in carrying out governing body policies. Visit the town website at [www.townoflinn.com](http://www.townoflinn.com).

Send cover letter, resume, salary history and references to Public Administration Associates, LLC, Attn: Kevin Brunner, Partner; 1155 W. South Street Whitewater WI 53190; e-mail kevin.brunner1013@gmail.com; phone 262-903-9509 by March 7, 2019. Confidentiality must be requested by applicant and cannot be guaranteed for finalists.