

Regular Town Board Meeting - Monday, May 12, 2014 – 7:00 pm – Linn Town Hall

Chairman Weiss called the meeting to order at 7:02 pm. Present at roll call were Chairman Weiss, Supervisors Jones, DeYoung, White, Palmer, Clerk Polyock, Atty. Schiltz. There were thirteen (13) people present.

Jones/White motion to approve the minutes of the April 14th and May 5th meetings as distributed. Carried without negative vote.

DeYoung/Palmer motion to pay all the bills as distributed including those presented tonight. Carried without negative vote.

Comments from the public: Allan Polyock suggested the Board look at Surplus Auction for a generator.

Correspondence: Palmer: drainage issues on Bluebird & in Birches subdivision

Jones: another garbage can at Park

Weiss: Sunset Hills roads

White & DeYoung – none

Plan Commission: Chairman Weiss reported William Bittner came before the Commission requesting a farmland separation of 10.62 acres which contains the buildings. The remaining land meets the A-1 requirements. **Weiss/Palmer motion to approve the farmland separation for William Bittner, owner (IL3200002) as presented. Carried without negative vote.**

Lake Geneva Foundation, Scott Hayes, applicant is asking to create an additional entry porch located close to the driveway. The Plan Commission looked favorably on this request.

Weiss/White motion to approve the variance for Lake Geneva Foundation (IL100005) as recommended by the Plan Commission. Carried without negative vote.

Chairman Weiss reported that William & Suzanne Edwards, owners had appeared before the Plan Commission in October for a variance in setbacks for a new residence they wished to build. They did not include the deck on those plans. There was a neighbor that had written a letter and appeared in person who was against the variance. The Plan Commission did not look favorably on the request and denied the variance. **Weiss/Palmer motion to deny the variance request of William & Suzanne Edwards (ICI 00160) as recommended by the Plan Commission. Carried without negative vote.**

No Tengo Catarro, LLC, owner has drainage issues with the lot they own. They had two

proposals prepared one to address a ten year flood and the second to address a hundred year flood. They agreed to abide by the 100 year flood plan. At the Plan Commission meeting, two spoke in favor of the plan with one speaking against. The Plan Commission approved the variance. **Weiss/White motion to approve the variance request of No Tengo Catarro, LLC (IW00019) as recommended by the Plan Commission. Carried without negative vote.**

Protective Services: Chairman Weiss stated they had a meeting. The Fire Department said they would write a check to the Town for the inspector's I-pad. The Department continues working on attaining additional fire truck bids. Sergeant James Bushey received a letter of commendation from the Walworth County Human Services for the help he gave working with a child.

Highway Committee: Supervisor Palmer stated they had a meeting. The ad will be going into the paper for black slag and paving of roads approved at budget time.

Harbor Commission: Supervisor DeYoung indicated no meeting was held, but the new signs are in place.

Buildings & Grounds: Supervisor Jones indicated there was no meeting. She is going to get a new bid for the roof and looking into WI Surplus for a generator.

Parks: no meeting
GLLEA: no report

At the Annual Meeting it was brought up to donate money to the Linn 4-H Club for a video. Supervisor Jones stated the 4-H will not ask the Town for any money.

2014 Committee Appointments: List is attached.

Plan Commission: **Jones/Palmer motion to approve. Carried.**

Protective Services: **DeYoung/White motion to approve. Carried.**

Highway: **Palmer/Jones motion to approve. Carried.**

Buildings & Grounds: **White/Palmer motion to approve. Carried.**

Harbor Commission: **Jones/DeYoung motion to approve. Carried.**

Public Parks: **DeYoung/Jones motion to approve. Carried.**

Geneva Lake Environmental Agency: **DeYoung/Palmer motion to approve. Carried.**

ETZ Fontana & Williams Bay: **Palmer/White motion to approve. Carried.**

Weed Commissioner: Highway Superintendent

Conservancy Park Committee: **DeYoung/Jones motion to approve. Carried.**

Geneva Lake Law Enforcement Agency: **Palmer/Jones motion to approve. Carried.**

Lake Level Corporation: **White/DeYoung motion to approve. Carried.**

Lake Use Committee: **DeYoung/Jones motion to approve. Carried.**

The Police Department requested the Town to adopt all the State Statutes regarding the use of ATV's. If the Town does not, all cases will have to go through circuit court. **DeYoung/Jones motion to waive the 1st reading of the ordinance 9-9 dealing with snowmobiles and all terrain vehicles and adopt as presented. Carried without negative vote.**

Discovery was made that Elgin Club was incorrect on the Town Road list. The proper name is Elgin Club Road. **DeYoung/White motion to waive the first reading and adopt the ordinance. Carried without negative vote.**

The ordinance regarding building permit fees will be brought back next month. Atty. Schiltz will come back with language to include existing building structures.

Jones/White motion to adjourn. Meeting adjourned at 7:40 pm.

Respectfully submitted,

Sue Polyock, CMC/WCMC
Clerk/Treasurer

Special Town Board Meeting – Monday, June 9, 2014-6:00 pm – Conference Room

Chairman Weiss called the meeting to order at 6:00 pm. Present at roll call were Chairman Weiss, Supervisors Jones, DeYoung, Palmer. Clerk Polyock. Supervisors White was absent.

DeYoung/Jones motion to convene into closed session per WI. Statute 19.85(1)(c)-considering employment, promotion, compensation or performance evaluation data of public employee – highway department superintendent. Roll call vote all present in the affirmative.

Jones/Palmer motion to reconvene into open session. Carried.

DeYoung/Jones motion to adjourn. Meeting adjourned at 7:00 pm.

Respectfully submitted,

Sue Polyock, CMC/WCMC
Clerk/Treasurer

Regular Town Board Meeting - Monday, July 14, 2014 – 7:00 pm – Linn Town Hall

Chairman Weiss called the meeting to order at 7:00 pm. Present at roll call were Chairman Weiss, Supervisors Jones, DeYoung, White, Palmer, Clerk Polyock, Atty. Schiltz. There were eight (8) people in the audience.

Jones/Palmer motion to approve the minutes as distributed. Carried.

Palmer/DeYoung motion to approve payment of the bills including those distributed tonight. The Fire Department bills are approved after Chairman Weiss reviews them with Chief Smith. Carried.

Comments from the Public: Edwin Korczynski, N1970 Linn Road, is concerned about the speed on Linn Road. He would like to see signs (possibly flashing) at the crest of the hill.

Correspondence received by Board: All Board members had been contacted by Pearl Heinrich concerning Zenda drainage. Alex Palmer had also been contacted by Gary Holden with reference to mowing. Roy White was also contacted concerning parking by Linn Road and the speed of cars. Craig DeYoung was also contacted by Sally Rayner concerning damaged bushes and Mark Stricker concerning Birches drainage. Chairman Weiss had also been contacted by Mr. Coven regarding the Trinke sign.

Protective Services: Chairman Weiss announced that the Town of Linn is host to the DARE conference held the end of July.

Highway Committee: Supervisor DeYoung reported that Sally Rayner had called about damaged bushes from the winter salt. He is thinking of putting up a fence in the winter to protect the bushes. A resident of Knollwood is asking that the ditch be cleaned out for better drainage. DeYoung is waiting to hear from the County (Fay Amerson) concerning Mark Stricker (Birches) drainage issue. Bissell Road project has been completed.

Harbor Commission: no meeting. Supervisor White reported the piers have been painted.

Buildings & Grounds: Supervisor Jones reported the committee had met. They would like gutter guards on all the gutters at the Town Hall. **Jones/DeYoung motion to put gutter guards at the Town Complex not to exceed \$1,000. Carried without negative vote.**

She reported that the bottom panel on the salt shed door needs to be replaced. **Jones/Palmer motion to contact Halverson Door to repair the salt shed door. Carried without negative vote.**

Jones reported that the stove that was removed from the Town Hall is only good for scrap. Dan Pitt should gather all the "junk" from departments. **Jones/DeYoung motion to have Dan Pitt get all the "junk", review gathered items with Supervisor DeYoung, and take the scrap iron to Delavan Southern Lakes Recycling. The proceeds should then be given to the Clerk. Carried without negative vote.**

Supervisor Jones stated that MDC Coating will coat the firehouse floor for \$12,480. Williams Bay Firehouse has used this flooring. It is ¼ inch thick and will eliminate slip. **Jones/White motion to go with**

MDC Coating for \$12,480. During discussion, Palmer wanted the committee to get a bid from Advance Coatings Plus, LLC, a local company. **Jones/White wish to remove current motion from floor.**

Jones/Palmer table action on floor in the fire bay and include on the July 22nd agenda. Carried without negative vote.

DeYoung/White motion to replace weather-stripping on the west side doors at fire house with display sample brought to meeting and presented at a cost of \$400/door or not to exceed \$1,600 total.

Carried without negative vote.

Jones/White motion to allow the firemen to plant trees at the fire house in honor of the founding members. Carried without negative vote.

Jones/DeYoung motion to have Geneva Lakes Plumbing check the water pressure at the firehouse and Town Hall if it has not been done recently at whatever cost. Carried without negative vote.

Supervisor Palmer gave the Board a packet of information including the Park budget for 2014. He would like to take \$2,500 from Grant writing and \$5,000 from trees. There was also a donation for \$2,000 from Lake Geneva Garden Club last year that was not used. **Palmer/White motion to accept bid from Baker & Akerley LLP for \$2,800 to stain and seal the park bridges, information sign and sign posts. Carried without negative vote.**

Palmer/White motion to hire Tallgrass Restoration to do the North Savanna Restoration for \$4,000 using the Garden Club \$2,000 donation to pay for ½ of the cost. Carried without negative vote.

Palmer/DeYoung motion to purchase an anti-graffiti picnic bench not to exceed \$700. Carried without negative vote.

GLEA: Representative Tom Leith reported that the well testing is going on. There was a hazardous tree identification class that was offered and our Highway Dept. attended.

Updating the Town of Linn website: Chairman Weiss has gotten information from three (3) companies. Weiss would like to work with Terry Woods and meet with these companies. **DeYoung/Jones motion to have Chairman Weiss spend time with Terry Woods to investigate web site designers. Carried without negative vote.**

DeYoung/White to add a portion of Lincoln Ave to a public road to be included with the other roads in Lake Geneva Terrace subdivision. Carried without negative vote.

Supervisor Jones stated she had received a call from Sue Pruessing and S. Lakeshore Drive does not need to be closed.

Jones/DeYoung motion to approve the pier permit for Michele Marie Kelly Trust. Carried without negative vote.

DeYoung/White motion to adjourn. Meeting adjourned at 7:48 pm.

Respectfully submitted,

Sue Polyock, CMC/WCMC

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DeYoung/White to add a portion of Lincoln Ave to a public road to be included with the other roads in Lake Geneva Terrace subdivision. Carried without negative vote.

Supervisor Jones stated she had received a call from Sue Pruessing and S. Lakeshore Drive does not need to be closed.

Jones/DeYoung motion to approve the pier permit for Michele Marie Kelly Trust. Carried without negative vote.

DeYoung/White motion to adjourn. Meeting adjourned at 7:48 pm.

Respectfully submitted,

Sue Polyock, CMC/WCMC

Special Town Board Meeting – Monday, July 14, 2014 - 4:45 pm – Conference Room

Chairman Weiss called the meeting to order at 4:50 pm. Present at roll call were Chairman Weiss, Supervisors Jones, DeYoung, White, Palmer, Clerk Polyock.

Jones/White motion to adjourn into closed session per WI Statute 19.85(1)(c)- highway department superintendent interviews. Roll call vote all present in the affirmative.

White/Jones motion to reconvene into open session. Carried. 6:44 pm

Jones/DeYoung motion to adjourn. Meeting adjourned at 6:45 pm.

Respectfully submitted,

Sue Polyock, CMC/WCMC
Clerk/Treasurer

Special Town Board Meeting – Tuesday, July 22, 2014- 5:00 pm – Conference Room

Chairman Weiss called the meeting to order at 5:00 pm. Present at roll call were Chairman Weiss, Supervisors Jones, DeYoung, White, Palmer, Clerk Polyock. Jason Smith & Dan Pitt were also present.

DeYoung/Palmer motion to approve Kapur & Associates to perform the scope of work and engineering on the Hillside Road bridge not to exceed \$8,000. The money is to be taken from the Road/Bridge designated funds. Carried.

DeYoung/Palmer motion to do the repairs on Willow Road for a cost of \$9,752 to be split 50/50 with the City of Lake Geneva. Carried.

Supervisor Jones got another quote for finishing the floor in the fire bay at the Firehouse. The quote is from Advanced Coatings Plus LLC. They stated the joints do not have to be cut, two (2) coats will be applied and the floor will have a ten (10) year warranty. **Jones/DeYoung motion to accept the bid from Advance Coatings Plus LLC for the Firehouse fire bay not to exceed \$23,000. Carried.**

The Employee Handbook was approved as distributed by the Town Board. It was suggested to distribute electronically to employees. An acknowledgment document must accompany the copy of the handbook as it must be signed and returned by each employee. **DeYoung/White motion to approve the final form of the employee handbook as presented along with an acknowledgment page. The handbook will be implemented after a meeting conducted by Victoria McGrath is held for the employees. Carried.**

Jones/DeYoung motion to adjourn into closed session per WI. Statute 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of public employee – highway department superintendent. Roll call vote all in the affirmative.

Jones/DeYoung motion to reconvene into open session. Carried. 6:05 pm

DeYoung/White motion to adjourn. Meeting adjourned at 6:05 pm.

Respectfully submitted,

Special Town Board Meeting – Thursday, July 24, 2014 – 5:00 pm – Conference Room

Chairman Weiss called the meeting to order at 5:15 pm. Present at roll call were Chairman Weiss, Supervisors Jones, DeYoung, White, Palmer, Clerk Polyock.

Jones/White motion to convene into closed session per WI. Statute 19.85(1)(c)- considering employment, promotion, compensation or performance evaluation data of public employee – highway department superintendent. Roll call vote all in the affirmative.

Jones/White motion to reconvene into open session. Carried. 5:55 pm

DeYoung, Palmer motion to adjourn. Meeting adjourned at 5:55 pm.

Respectfully submitted,

Sue Polyock, CMC/WCMC
Clerk/Treasurer

Special Town Board Meeting-Monday, August 4, 2014-5:00 pm – Conference Room

Chairman Weiss called the meeting to order at 5:00 pm. Present at roll call were Chairman Weiss, Supervisors Jones, White, Palmer, Clerk/Treasurer Polyock. Supervisor DeYoung was absent. (arrived at 5:12 pm)

Jones/White motion to adopt the resolution concerning registering voters on Election Day as read. Roll call vote all present in the affirmative. DeYoung absent.

Jones/Palmer motion to convene into closed session per WI Statute 19.85(1)(c)-considering employment, promotion, compensation or performance evaluation data of public employee – highway department superintendent. Roll call vote all present in the affirmative. DeYoung absent.

DeYoung/Jones motion to reconvene into open session. Carried. 5:50 pm.

Palmer/White motion to adjourn. 5:51 pm.

Respectfully submitted,

Sue Polyock, CMC/WCMC
Clerk/Treasurer

Regular Town Board Meeting – Monday, April 14, 2014 -7:00 pm – Linn Town Hall

Chairman Weiss called the meeting to order at 7:00 pm. Present at roll call were Chairman Weiss, Supervisors Jones, DeYoung, White, Palmer, Clerk Polyock, Atty. Schiltz. There were seven (7) people present.

Jones/White motion to approve the minutes of the March 10 and March 24, 2014 meetings as distributed. Carried without negative vote.

Palmer/Jones motion to pay all the bills as distributed including those presented tonight. Carried without negative vote.

Comments from the public: none

Correspondence: Palmer: conversation about Linn Pier drainage.

White: none

Jones: conversation concerning pile of garbage on S. Lakeshore Dr. (check to see if it was collected on bulky pick-up)

DeYoung: none

Weiss: conversation about damage to lawn & driveway due to snow removal (Birches)

Plan Commission: no meeting

Protective Services: met & bring the following to Board for approval

Weiss/White motion to approve Judi Sanquist as new member of Fire/EMS department. Carried without negative vote.

Tim Rasch finds he cannot be an active member of the Fire/EMS department so the Board accepts his resignation and appreciates all his past service to the department.

The Fire/EMS department has asked to have a Chaplain position with job description be added to the handbook. The individual would be available when called to service and receive no compensation. **DeYoung/Palmer motion to work toward adding a Chaplain position to the handbook. Carried without negative vote.**

Mike Schaid did not finish the FF1 class. There is no charge to the Town if it is finished. If it is not completed the Town is charged \$330. To re-enroll the Board would be asked for approval.

Weiss/DeYoung motion to allow the Fire Department to spend over \$500 on their Annual Banquet. Carried without negative vote.

The fire department has the replacement of one (1) toughbook in the budget. They feel they can better utilize I-pads. They are requesting a 32g I-pad for the fire inspector, 16g I-pads for the fire chiefs (3) and ambulance. **Jones/White motion to approve purchase of I-pads one 32g and 4 16g with Otterbachs, Griffin or Lifeproof cases. Carried without negative vote.**

DeYoung/Palmer motion to send Judi Sanquist and Erin Pillman to EMT B class. Carried without negative vote.

Highway Committee: Supervisor Palmer reported they had a meeting, but have nothing for action. They are working on a repair scope for the Hillside Road bridge work, the Willow Road/Wilmot Blvd. repaving and seal coat bidding.

Harbor Commission: Supervisor DeYoung reported the Commission had met and approved the 2014 launch fees and the 2014 & 2015 boat slip rental fees. **DeYoung/White motion to approve the 2014 and 2015 boat slip rental fees. Carried without negative vote.**

DeYoung/White motion to approve Charles Krause as Harbormaster as recommended by the Harbor Commission. Carried without negative vote.

DeYoung/White motion to approve all of the "old" launch attendants plus Michael Mielczarek, Jr and William Strever pending background checks. Carried without negative vote.

Public Parks: Supervisor Palmer reported they did not meet, but they are proceeding with the fence at the ball park.

GLEA: Tom Leith was not present, Chairman Weiss announced that Will Allen of Growing Power will be appearing on April 23rd.

Geneva Lake Use Committee by-laws need to be approved. This is an advisory committee only. Any decisions to be made would need to be approved by all communities. **Weiss/Jones motion to adopt the Geneva Lake Use Committee By-Laws as presented. Carried without negative vote.**

Palmer/Weiss motion to approve participation in the Consolidated Boundary and Annexation Survey with Walworth County. Carried without negative vote.

DeYoung/White motion to approve the directional sign on State Hwy 120 for the Lake Geneva Business Park. Carried without negative vote.

In order to approve the Class A license for the Country Store, the previous holders of the license must send a letter relinquishing the current license. The current license runs until June 30, 2014. **DeYoung/Jones motion to approve the Class A Beer/Liquor license for Country Store, Paul Demchenko, agent subject to receiving a letter from the previous holders that they are relinquishing the current license. Carried without negative vote.**

DeYoung/Palmer motion to deny the claim of JJJ Brennan Farms, LLC. Carried unanimously. White/DeYoung motion to adjourn. Meeting adjourned at 8:00 pm.